

**Thank you for agreeing to be a vendor at the Maryland Court Reporters Association  
Annual Convention!!!!**

**VENDOR EXHIBITOR AGREEMENT**

2023 MARYLAND COURT REPORTER ASSOCIATION CONVENTION  
Friday, September 22, 2023 – Sunday, September 24, 2023

The Westin Annapolis  
100 Westgate Circle  
Annapolis, MD 21401

This agreement is effective, this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between: **The Maryland Court Reporters Association, Organizer, and \_\_\_\_\_ of \_\_\_\_\_, Vendor.**

**HOURS OF OPERATION:** Vendor agrees to remain open during convention: from: Friday 4:15 pm – 9:00 pm, Saturday 7:00 am – 9:00 pm, Sunday 7:00 am – 11:00 am.

**INSTALLATION AND TEARDOWN:** Vendor agrees to set up and break down his/her facilities and remove materials from building no later than Sunday, 11:15 a.m.

**PAYMENT TERMS:** Vendor agrees to be an exhibitor for the cost of 400.00 per table which includes a 6-foot table and two chairs for the entire convention.

**PAYMENT IS DUE NO LATER THAN: SEPTEMBER 1, 2023**

**ADDITIONAL SERVICES:** If you require additional electrical, Internet, other services, please let us know NO LATER THAN SATURDAY, SEPTEMBER 2, 2023.

**FOR BADGE:**

Name of Vendor: \_\_\_\_\_

Name of Representatives: \_\_\_\_\_

Phone: \_\_\_\_\_

Equipment Needed: \_\_\_\_\_

Email questions to: marylandcra@gmail.com



TO SUBMIT PAYMENT

Click [here](#) to pay via  
PayPal



Pay by CashApp